Before creating and proposing a new course, a faculty member should peruse the

to see if there

should either create a different course or discuss teaching the existing course with the faculty member who originally created it. If the original faculty member agrees, then the faculty member who will be

If that person is unavailable or no longer at Stockton, contact Dean and G-Group Convener for further guidance. If the proposed course is aligned with the original goals of the course, evidenced by the original proposal, it does not need to be brought to a new course approval meeting. If the course is significantly revised, it must follow the normal procedures for course approval.

## Existing Courses:

1. Contact the Program Coordinator overseeing the multi-section course, the G-Group

3. The Sponsor should complete the