

**CONSTITUTION**

**FACULTY OF STOCKTON UNIVERSITY**





11. **QUORUM:** A quorum for Senate meetings shall be a majority of the Senators.
12. **INFORMAL SOLICITATION OF FACULTY OPINION:** Periodically, the Senate shall actively solicit Faculty opinion on pertinent issues through informal methods such as forums and email surveys.
13. **REFERENDA:**

- c) record the minutes of the Senate and Faculty Assembly meetings, including a summary of relevant discussions, and distribute these to the Faculty within one week,
- d) in consultation with the President, publish advance notification and agenda of all meetings of the Senate and Faculty Assembly,
- e)



Research and Professional Development, one representative from the Library shall be elected each odd-numbered calendar year, and one representative from each of the other Schools shall be elected each year. All representatives to standing committees elected pursuant to this section shall serve two-year terms to begin on the first day of the Fall semester following their election.

6. **SELECTION OF VICE CHAIRS OF STANDING COMMITTEES:** No later than four Academic Weeks after the beginning of every Fall semester, the Senate shall elect a Senator to serve as vice chair of each standing committee.

election; and in the case of a member other than a chair, vice chair, or School representative, by an appropriate method.

15. **ENUMERATION OF STANDING COMMITTEES:** The initial standing committees of the Senate, their areas of concern, and the members, (apart from the respective chair) and vice chairs, are as follows:

- a) The **Committee on Academic Policies** has oversight and advisory responsibility for all current Programs, both undergraduate and graduate, and addresses all aspects of Program curriculums, academic policies and procedures, and academic advising. Members: One member elected by and from the Faculty of each School,



Desk Services (ex-officio), the Chief Information Officer (ex-officio), and a bargaining unit representative appointed by the President of the Union (ex-officio).

- f) The **Committee on the Library** has advisory responsibility for all matters of Library policy. Members: One member elected by and from the Faculty of each School, the Associate Provost, Library and Learning Commons (ex-officio), the Director of Production Services (ex-officio), the Executive Director of the Center for Teaching and Learning Design (ex-officio), and a bargaining unit representative appointed by the President of the Union (ex-officio).
- g) The **Committee on Research and Professional Development** has responsibility for the development and administration of policies for awarding internal grant monies and sabbaticals for faculty research and development. Members: One member elected by and from the Faculty of the Library, two members elected by and from the Faculty of each of the other Schools, the Provost or a designee (ex-officio), and a bargaining unit representative appointed by the President of the Union (ex-officio).
- h) The **Committee on Student Affairs** has oversight and advisory responsibility for all matters of student life. Members: One member elected by and from the Faculty of each School, the Vice President for Student Affairs (ex-officio), the Dean of Students (ex-officio), and a bargaining unit representative appointed by the President of the Union (ex-officio). One undergraduate student and one graduate student shall be appointed to serve as non-voting liaisons.

## **ARTICLE IX. ELECTIONS**

1. **PURPOSE OF NOMINATING COMMITTEE:** The Nominating Committee shall affirmatively seek out capable Faculty members and encourage them to run in Faculty Assembly and Senate elections. It shall also strive to promote diversity and balance in Faculty governance by seeking candidates of different ranks, Schools, disciplines, genders, races, and ethnicities.
2. **COMPOSITION OF NOMINATING COMMITTEE:** The President, in consultation with the Executive Committee, shall appoint five Faculty members to serve on the Nominating Committee of the Senate, and shall appoint one of those five as the  
Committee shall  
serve two-year terms. The President shall serve ex officio on the Nominating Committee as a sixth member.
3. **NOMINATION PROCEDURE:** The Nominating Committee shall select candidates for all positions elected by the Faculty at large, but not for elections within the Schools. The Nominating Committee shall submit to the Faculty Assembly one nominee for each vacancy no later than two Academic Weeks prior to the election date. Additional candidates may self-nominate. The nominations shall close no later than three working days before the election, and a final list of candidates shall be circulated no later than one working day after nominations close.
4. **ELECTIONS WITHIN THE SCHOOLS:**  
the Senate and the standing committees shall be by secret ballot and may be held by electronic voting. The Faculty of any newly created School shall vote for interim

representatives to the Senate and standing committees to serve until the next regular election.

5. **FACULTY ASSEMBLY ELECTIONS:** Elections of Officers, Senators at large, and chairs of standing committees, and any other elections by the Faculty Assembly shall be conducted electronically with secret ballots, with every Faculty member having one vote. The candidate with the highest number of votes shall be elected.
6. **ELECTIONS OF SENATORS AT LARGE:** In the case of elections by the Faculty Assembly for Senators at large, each Faculty member shall vote for a number of candidates not to exceed the number of seats to be filled. The candidates with the highest number of votes shall be elected with one exception: where this would result in untenured Faculty constituting less than 10% of the total membership of the Senate, the untenured at-large candidate or candidates with the highest number of votes will be selected until 10 % of the Senate is untenured.
7. **ELECTIONS BY THE SENATE:** Elections of at-large members of the Executive Committee, chairs and members of task forces, vice chairs of standing committees, and any other elections by the Senate shall be conducted according to procedures that the Senate shall provide in its own internal rules.
8. **TIE BREAKING:** In the event of a tie, there will be a run-off election no later than one Academic Week after the election day.
9. **REFERENDA:** Any votes by the Faculty Assembly under Article IV, section 5; Article V, section 12; or Article XI, section 4, shall be conducted electronically, by secret ballot, with every Faculty member having one vote; provided, however, that if an electronic vote is not feasible within the period of two Academic Weeks specified in Article IV, section 5, a non-electronic method may be used.

## **ARTICLE X. PROCEDURES**

1. **ROBERTS RULES:** Proceedings of the Faculty Assembly, the Senate, the Standing Committees, and the Executive Committee shall be governed by the latest edition of Roberts Rules of Order except where otherwise provided in this Constitution.
2. **COMMITTEE OF THE WHOLE:** As provided under the latest edition of Roberts Rules, the Faculty Assembly, Senate, or Executive Committee may call for a suspension of the rules and meet as a committee of the whole.

## **ARTICLE XI. AMENDMENTS**

1. **INITIATION:** Proposals to amend this Constitution may be brought to the Senate in any of the following ways:
  - a) by the Executive Committee,
  - b) by a Petition signed by at least one-third of the Senators, or
  - c) by a Petition signed by at least one-third of the Faculty.
2. **FORM OF PROPOSAL:** Once a proposal to amend has been properly initiated under section 1 of this Article, the Executive Committee shall ensure that the proposal is precisely worded and includes all modifications of this Constitution necessary to keep it a consistent document.

3. **RATIFICATION BY SENATE:** After sections 1 and 2 of this Article have been satisfied, the Executive Committee shall distribute the proposed amendment to the members of the Senate at least one Academic Week in advance of the meeting at which it will be considered. Ratification of the proposed amendment by the Senate shall require an affirmative vote of two-thirds of the members of the Senate.
4. **RATIFICATION BY FACULTY ASSEMBLY:** If ratified by the Senate, the proposed amendment shall then be submitted to the Faculty Assembly for an electronic vote. The Executive Committee shall distribute the proposal electronically to the Faculty Assembly at least one Academic Week in advance of the vote. The amendment shall become effective when ratified by an affirmative vote of two-thirds of the Faculty Assembly vote.

*This Constitution was adopted by the Faculty Assembly on November 10, 2008 and took effect on March 1, 2009. It was amended on October 14, 2011, May 8, 2020, and November 3, 2023.*