

STOCKTON h E / s Z ^ / d z

Agreement for Completion of Course Work

A student may be eligible to request an Agreement for Completion of Coursework from an instructor if it is determined that: 1) the student is doing satisfactory work; and 2) the student is unable to complete the coursework within the academic term due to an illness or emergency. will temporarily be indicate incomplete coursework o] l Z CE š} Å] Å š Z]v }u%o š P CE]v P

Student Name: _____ Z #: _____

Student Phone: (_____) _____ - _____

Subject/Course/Section: _____ - _____ - _____ CRN #: _____

Course Title: _____ Term Course Offered: _____

/v •š CE } CE [•: E u _____ School: _____

Reason for Incomplete: _____

This is a: _____ New P CE u v š _____ Extension of Existing P CE u v š _____ due Date: _____

Note: Remaining coursework must be completed and submitted before the due date noted above, but before the last day of class in the next term as noted on [the academic calendar](#). Once the coursework is complete, the instructor will submit the final P CE š} š Z Z P] •š CE CE [• K (() s. At the grade is not submitted by the grading deadline for the term, the ^ / _ P CE Å] o o be changed to an E or NC, as appropriate.

Summary of Coursework Currently Completed:

% of coursework completed so far: _____ %

Letter grade based on the student's average score/performance on coursework completed so far: _____

Summary of Remaining Coursework:

Special arrangements for {the timing of the} completion of courses such as lab courses, foreign language courses, or internships must be described in an attachment and approved by the appropriate Dean(s).

Student Signature: _____ Date: _____

Instructor Signature: _____ Date: _____

Dean Signature: _____ Date: _____
(Dean signs to acknowledge receipt only)

Signed copies of this form will be provided to the student, the instructor, and the Dean, who will retain a file copy of the form. Any addenda regarding special timing for completion of work to be done must be signed by all 3 persons above, with the Dean signing as approving those circumstances and the timing exception.